

CONFERENCE CENTRE

Worldwide Executive Centre offers conference facilities and a number of dedicated and well-equipped meeting rooms that are designed to meet your individual business requirements, whatever they may be. Our Conference Centre can accommodate up to 200 guests. The facilities are welcoming, modern, comfortable and most importantly - inexpensive, at a fraction of the typical cost of hotel facilities. We also arrange catering services to meet the needs of your special functions.

CAPACITY (persons)				
Cocktail	Theatre	Classroom	Hollow	U-Shape
200	180	90	40	30

PREMIUM PACKAGE

- Two Wireless Microphones
- One Laser Pointer
- LCD Projector with Screen
- Podium
- Whiteboard & Markers
- Note pads & pencils (free 10 sets)
- Water & Candies
- Wireless Internet Access (additional fee)
- Flipchart (additional fee)

SERVICE HOURS

Session	Period
Morning	09:00 – 13:00
Afternoon	14:00 – 18:00
Evening	18:30 – 22:30
Whole Day	09:00 - 18:00
Hourly	Min. 2 hours

ROOM RATES (HKD)

Capacity	Office Hours (Mon – Fri, 09:00-18:00)			Non-Office Hours * (Evening, Sat, Sun & Public Holidays)		
	Hourly Rate	Session Rate	Daily Rate	Hourly Rate	Session Rate	Daily Rate
Up to 40	\$ 800	\$ 2,200	\$ 3,800	\$ 1,000	\$ 2,800	\$ 4,800
Up to 90	\$ 1,800	\$ 5,000	\$ 8,600	\$ 2,200	\$ 6,200	\$ 10,600
Up to 180	\$3,600	\$ 10,000	\$17,300	\$ 4,300	\$ 12,000	\$ 20,600
Up to 200	\$ 4,000	\$ 11,200	\$ 19,200	\$ 4,800	\$ 13,400	\$ 23,000

*For non-office hours booking, additional fee of air-conditioning supply will be applied, HK\$ 600 per hour.

OPTIONAL SERVICES

Business Services	Service Charges	Food & Beverage	Service Charges	Air Conditioning	Service Charges
On-site receptionist support (non-business hours)	\$ 300 per hour	Coffee / Tea / Soft Drink	\$ 10 per glass	Business hours	Waived
On-site technical support (non-business hours)	\$ 400 per hour	Coffee and tea served with premium cookie	\$ 25 per head	Non-Business hours	\$ 600 per hour

